

**Banneker Charter Public School Board Meeting Minutes for October 26, 2023**

**6:00 p.m. – 8:00 p.m.**

**Remote Meeting - remote access**

**Meetings to be held virtually due to the Covid 19 Pandemic**

*Meeting called to order at 6:00pm* when quorum reached.

**1. Welcome and Introductions** - Share a Hopes and dreams

Present: Lin Tucker (Chair), Jenepher Gooding, Carolyn Daley, Tony Clark, Rebecca Babbitt Chafe, Alexis Harding, and Josiane Julmeus

**Absent:** Jill Minot- Seabrook,

**Visitors:** Marie St. Germain, Heather Martin Steenburgh, Molander Etienne, Tasheika Johnson, and Peter Costanza (Business office)

**Public Comment:** None

**2. Executive Director Report**

- Updates
- Potential new building updates: Commercial Inspector report (85 pages), roof in good shape and asbestos in flooring can be covered. Already investigating energy efficiency and ADA requirements. 3 banks willing to loan us money up to \$38 million for purchase and improvements.
- Shared the presentation of the Banneker to be bound and sent with our bid to the Archdiocese. Contained background information the school, mission/vision/values alignment with Matignon, descriptions of our programs and potential use of the space, testimonials and letters of support.
- MCAS Results- Presented by Dr. Etienne (3-6 ELA Coach) and Ms. Johnson (K-6 Math Coach); Data slides in Board Folder
- Curriculum highlights were shared and in the Board Document
- Noted that continued collaboration between all stakeholders will support all students in being successful with MCAS

**Motion** to transfer one million dollars as of June 30, 2023, from unrestricted cash to cash reserves held for the expansion of the school made by: Josiane Julmeus and seconded by Carolyn Daley

Discussion: this request is to increase the return on our money as we anticipate buying a school building

**ROLL CALL VOTE**: all present voted *to approve the transfer. Motion passed.*

**Motion** to approve \$30.8 million offer for the purchase of Matignon High School building and property made by: Carolyn Daley and seconded by Jenepher Gooding

Discussion: 29 million dollars come from the portion of the bank loans for the building; the additional 1.8 million dollars comes from Banneker funds, still leaving us in a strong financial position.

**ROLL CALL VOTE**: all present voted *to approve the offer. Motion passed.*

**3. Finance Committee:**

- Updates & Financials to date
- Peter reviewed the current finances and updates with audits
- Audit review (MTRS finding)
  - July and August MTRS were filed late

**Motion** to approve FY 22-23 Audit made by Tony Clark and seconded by Josiane Julmeus

Discussion: A new system of bill payment should alleviate this problem.

**ROLL CALL VOTE:** all others present voted *to approve the FY22-23 audit. Motion passed.*

#### 4. Board Business

- Updates
- Annual Report
  - Highlights of the AR to familiarize members with the layout and information re: the school etc. before voting to approve it, a governance obligation of the Board
- ED Evaluation approval tabled

**Motion** to approve the SY23 Annual Report made by Josiane Julemas and seconded by Alexis Harding

**ROLL CALL VOTE:** all others present voted *to approve the SY23 Annual Report. Motion passed.*

**Motion** to approve the STAFF HANDBOOK made by Carolyn Daley and Seconded by Tony Clark

Discussion: Completed by HR Knowledge and Leadership/CIST Team; updates multiple policies like sick leave, family leave, insurance, etc.; add specific references to law and regulations; copy is in the Board Portal; approval in governance responsibility

**ROLL CALL VOTE:** all others present voted *to approve the Staff Handbook. Motion passed.*

**Motion** to approve the FEDERAL GRANTS MANUAL made by Alexis Harding and seconded by Carolyn Daley

**ROLL CALL VOTE:** all others present voted *to approve the Federal Grants Manual. Motion passed.*

**Motion** to approve the BOARD GOALS made by Josiane Julmeus and seconded by Jenepher Gooding

Discussion: Add a professional development goal for Board members? A goal to create an onboarding plan for new members or just use the current one in the folder? Decided to not to add new goals and to revise Board participation increase to one person, not a set number.

**ROLL CALL VOTE:** all others present voted *to approve the Board Goals. Motion passed.*

**Motion** to approve the ROLES and COMMITTEE AFFILIATIONS made by Alexis Harding and seconded by Josiane Julmeus

Discussion to clarify and confirm information on slide.

**ROLL CALL VOTE:** all others present voted *to approve the Roles and Committee Affiliations. Motion passed.*

#### 5. Meeting Wrap-up

- Minutes approval

Motion to approve Board September Minutes made by Lin Tucker and seconded by Alexis Harding

**ROLL CALL VOTE:** Josiane Julmeus abstained all present voted *to approve the Minutes. Motion passed.*

**Motion** to adjourn meeting by Lin Tucker and seconded by Jenepher Gooding

**ROLL CALL VOTE:** All present voted *to adjourn the meeting. Motion passed.* Meeting adjourned at 8:07 p.m.