

**Banneker Charter Public School Board Meeting Minutes for
December 7, 2023, 6:00 p.m. – 8:00 p.m.
Remote Meeting at**

<https://us02web.zoom.us/j/87848174617?pwd=d1cwQnVXK0sxT3A5ZmdOMWVlU0NjQT09>

Meeting called to order at 6:02pm when quorum reached.

1. Welcome and Introductions -

Present: Lin Tucker (Chair), Jenepher Gooding, Carolyn Daley, Rebecca Babbitt Chafe, Jill Minot-Seabrook, Shereley Bretous, Josiane Julmeus, Alexis Harding, and Tony Clark

Absent:

Visitors: Marie St. Germain, Heather Martin Steenburgh, Peter Costanza (Business office) Tyrone Mowatt, Sashoy Bailey, Ruth Fuentes,

Public Comment: None

2. Finance Committee:

- Updates & Financials to date
- Shared slide- Reviewed checks over \$7,500 and explained them briefly
- Enrollment has not changed but will update again in January (343 students)
- Highlighted larger items
 - 40% tuition reimbursement
 - We have approx 1 million more than we budgeted for this year based on enrollment

3. Board Training

- Tyrone Mowatt- Shared a link and slide deck
- https://www.doe.mass.edu/rlo/charter/BoardTrustees-Training/story_html5.html
- This training covers what it means to be a good Board Member
- Shared key indicators of a functioning board
- Members agreed that we are doing well with running the board
 - Maybe work on the long term vision of the board (recruitment)

4. Executive Director Report

- Updates
- The Board can donate to the Friday Backpacks this holiday season
- Banneker Beats video “Positively Pink” performance- This will be dropped in the Board folder
- Winter Concert is Approaching in december 21st

5. Board Business

- ED Goals, Evaluation, and Compensation

Motion to approve the **FY23 ED Evaluation** made by Carolyn Daley and seconded by Rebecca Babbitt Chafe

Discussion: N/A

ROLL CALL VOTE: all present voted *to approve the ED FY23 Evaluation. Motion passed.*

Motion to approve 3% increase to the **ED base salary for FY24** retroactive July 1, 2023-June 30, 2024 made by: Josiane Julmeus and seconded by Jill Minot-Seabrook

Discussion: It was not run by the Finance Committee but the HR Committee did discuss it- It does not need sub committee approvals. Further discussion was had around the process of how this salary recommendation was decided. The Board Chair clarified the process of using salary and bonus history and comparative salaries.

ROLL CALL VOTE: all present voted *to approve a 3% to the ED base salary for FY24 Retroactive. Motion passed.*

- Matignon approvals for purchase offer
- Sherley reviewed where the school is in the process for moving forward with the potential purchase of the new building
- Pacing is moving quickly so we are looking for approval for Sherley and Lin to make decisions on behalf of the school and Board.
- The Board Chair read out each related items being voted on

Motion to approve **Matignon-related items 1-7** in totality made by: Jenepher Gooding and seconded by Jill Minot- Seabrook

Discussion: Consider having a yearly oversight of this process with regular updates- Members have clarifying questions about the process and fiscal oversight questions.

ROLL CALL VOTE: all present voted *to approve Matignon-related items 1-7. Motion passed.*

Motion to approve **Matignon-related items 8-13** in totality made by: Rebecca Babbitt Chafe and seconded by Josiane Julmeus

Discussion:

ROLL CALL VOTE: all present voted *to approve Matignon-related items 8-13. Motion passed.*

Motion to approve **Matignon-related items 14-18** in totality made by: Carolyn Daley and seconded by Rebecca Babbitt Chafe

Discussion:

ROLL CALL VOTE: all present voted *to approve Matignon-related items 14-18. Motion passed.*

Motion to move into **Executive Session** for sole purpose to consider the purchase of real property where holding an open meeting would have a detrimental effect made by: Josiane Julmeus and seconded by Carolyn Daley

Discussion:

ROLL CALL VOTE: all present voted *to move into Executive Session for the purpose stated. Motion passed.*

6.. Meeting Wrap-up

- Minutes approval- has been tabled for the next board meeting

ROLL CALL VOTE: all present voted *to approve the October 26, 2023 minutes. Motion passed.*

Motion to adjourn meeting made by Lin Tucker by consensus

ROLL CALL VOTE: All present voted *to adjourn the meeting. Motion passed. Meeting adjourned at 8:40p.m.*