

Banneker Charter Public School Board Meeting

Minutes for September 22, 2022

6:00 p.m. – 8:00 p.m.

Meetings to be held virtually due to the Covid 19 Pandemic

1 . Welcome and Introductions:

**Meeting called to order at 6:08 pm** when quorum reached.

**Welcome and Introductions**

**Present:** Lin Tucker (Chair), Jenepher Gooding, Carolyn Daley, Josiane Julmeus, and Alexis Harding

**Absent:** Tony Clark, Jill Seabrook

**Visitors:** Marylynn PetersChu (Business Manager) Tyrone Mowatt, Molander Etienne, Peter Costanza  
Rebecca Babbitt Chafe, Heather Martin Steenburgh

**Public Comment:** None

2. Board Business:

**- Calendar and meeting locations:**

- The Board completed a SWOT in regards to in person vs remote meetings. The Board agreed to have all meetings remote this year with an exception for the Board Retreat in the spring.
- Discussed proposal to amend the 2022-2023 Calendar:
  - cancel the Nov.17th meeting that comes the week before Thanksgiving
  - restore December 8th meeting
  - shift the January meeting to January 26
  - omit the February meeting
  - Amended Calendar: Sept. 22, Oct. 20, Dec. 8, 2022; Jan. 26, March 23, April 27, May 25, June, 2023 if needed.

Motion to approve the amended 2022-2023 Board Meeting Calendar made by Alexis Harding and seconded by Josiane Julmeus.

**ROLL CALL VOTE:** All present voted *Motion to approve the Motion to amended 2022-2023 calendar and meeting locations.*

**- Discussion and proposal for Board Goals** (required by the State):

- **Quorum** at all Board meetings for the School Year 2022-2023
- By January, 2023, begin the **by-law amendment process** with DESE
- By April 30, 2023, **complete review and revisions as needed** of the Annual Board Self-Assessments, Board ED Evaluation Questionnaire and Board Members Agreement
- By April 30, 2023, review and make adjustments to the **staff salary pay scale**
- By June 30, 2023 complete one **Board Retreat**, focus to be determined by the Board
- By June 30, 2023, have at least **80% participation** in Board self-assessments, ED Evaluation Questionnaire, and Board Members Agreement compliance (self-reported).

Motion to approve the 2022-2023 Board Goals made by Carolyn Daley and seconded by Alexis Harding

**ROLL CALL VOTE:** All present voted *Motion to approve the Motion to the 2022-2023 Board Goals*

#### - BBCPS Mission and Vision review

#### - Annual Report/Accountability Plan Overview

- The Annual Report is the key document that the State uses to monitor the effectiveness of a Charter School in carrying out its mission
- The BBCPS Accountability Plan contains 5-year goals set by the school
- Annual Reports document the progress towards meeting the goals outlined in the Accountability Plan
- The current Annual Report was submitted to DESE and awaits feedback from DESE before the Board can vote to approve it.

Documents: Accountability Plan Review PPTX, Yr. 2 Annual Report

### 3. Finance Committee

- Updates by Josiane Julmeus
- No meeting this month. Monthly Financials will be reviewed at the October Board meeting.
- Carolyn Daley volunteered to serve on the Finance Committee and was approved at the May 2022 Board meeting.

### 4. HR Committee:

#### - ED Evaluation

- The positive 2021-2022 ED Evaluation has been discussed with and accepted by Sherley.

Document: ED 2021-2022 Evaluation

- ED Compensation (discussion, recommendation, vote)

- The Employee Contract calls for a minimum 1% to the base-salary, dependent on a positive Evaluation.
- The Board has approved tuition reimbursement for the ED as well as a bonus equivalent to the staff bonus, often equal to 1% or more of her base-salary.
- Board members would like some comparisons of salaries to make informed decisions. Chair agreed to provide more background information.
- Schools academic standing in MA is outstanding and that should have some weight as well.
- We need to approve a fiscally responsible base-salary increase.

Document: ED Compensation Chart

#### 5. Executive Director Report

- 2022/23 Ed Goals (reviewed)
  - November Leadership retreat
  - Dr Hollie launched the school year with a school wide PD
  - SEL task force is up and running
  - PLC groups are in progress
  - Academic growth continues to grow
  - Continuing to work on school culture
  - We need to focus on dissemination
- Updates to Handbook await mandates
- School Opening Updates
  - Initial parent meeting virtual (except grade K where parents visited the school)
  - Oct 4th open house in person
  - Remember to send the Board Members the Wed Backpack
- Preliminary MCAS Results Presentation

Document: MCAS Presentation in September Meeting powerpoint

#### 6. Meeting Wrap-up

- Minutes approval

Motion to approve the May 26, 2022 Board Minutes made by Jenepher Gooding and seconded by Carolyn Daley

**ROLL CALL VOTE:** All present voted except Alexis Harding abstained *Motioned to approve the May 26, 2022 Minutes*

- Vote on new board member

Motion to appoint Rebecca Babbit Chafe as a new Banneker Board of Trustees made by Alexis

Harding and seconded by Josiane Julmeus.

- This now needs to be sent to DESE for approval (Marie will take care of this)

**ROLL CALL VOTE:** All present voted *Motion to adjourn* appoint Rebecca Babbit Chafe as a new Banneker Board of Trustees

Motion to adjourn made by Carolyn Daley and seconded Alexis Harding

**ROLL CALL VOTE:** All present voted *Motion to adjourn the meeting*.

Adjourn at 7:56