

BENJAMIN BANNEKER CHARTER PUBLIC SCHOOL
Board of Trustees Meeting Minutes
January 28, 2016

Meeting called to order at 6:00p.m.

There is no quorum at 6:10pm.

Attendees: Darnell Thigpen Williams, Sherley Bretous Carre' (Executive Director, ex-officio), James Becker, Ivy Washington, Dehlia Umunna, Lin Tucker, and Deborah Del Dotto.

Visitors: Virginia Simon, fifth grade teacher, and Molander Etienne, literacy coach.

Absent: Bruce Ward, Lenora Jennings, Jean French, Russell Eckel, Anita Burke-Johnson and Jenepher Gooding.

Public Comment:

There were no public comments.

Board Business:

- **Financials**

The financials look similar to last month with a few little differences. The last column is showing some variances. Those are the differences we think there will be from the budget that we originally approved for the year, and where we think we are going to end up. It includes slightly higher tuition on the revenue side. On the expenses side it shows how some of the increase might be spent on IT, staffing, repairs, maintenance and administration. Enrollment is currently 136 Cambridge students with total enrollment at 348 students. By the end of the year we anticipate we will end up with 133 Cambridge students with total enrollment at 345 students.

- **New Enrollment Policy**

Will table this until next meeting when there is a quorum.

Executive Director's Report:

School Update

- **Succession Plan**

The key leaders of the school are Ms. Bretous, Dr. Kathleen Horrocks, and Jared Perrine. Ms. Bretous wrote up a succession plan as requested by the Board. She has no intents of ever using it, but in case of her absence, Dr. Horrocks and Jared Perrine would be able to continue making progress academically, and operating the school. The three of them work so well together because they have developed their own sense of shared language and expectations.

Jared is a part of the CIS Team, which is responsible for professional development, curriculum development, and student progress. Kathleen is part of the CSS Team, which manages student behaviors, mentor programs, and counseling. If by any chance there was an emergency, and Ms. Bretous needed to be replaced, Dr. Horrocks could step in, and Jared Perrine would be second in command. The Board would like Dr. Horrocks to become more visible at Board meetings and other school events.

- **20th Anniversary Celebration**

The school would like to invite people that are affiliated with the Banneker in some way, and one of the things that we will ask from the Board and the Foundation Board, is to invite anyone that is a previous Board member, employee, or someone that is interested in the school. The Board is being asked to bring between three and six people. We are hoping to invite previous alumni and parents. For the staff and alumni the cost will be free, but this will be a ticketed event. Ticket prices are \$25.00. The invitations and "save the dates" are being worked on and will be sent to the Board when they are completed.

- **PARCC Presentation**

Ms. Etienne shared math and ELA data from the PARCC testing. ELA was given in two testing windows. One part was in March that was literary analysis task, narrative task, simulation task, and was focused on writing. The students were to read more than one passage, answer questions, and then write under timed conditions. The second part was given in May and it was focused on reading comprehension. Math testing was similar it also has two sessions. The performance-based was in March as well, and the end of year assessment was in May.

PARCC uses five performance levels, Level one: Did not meet expectations, (Warning) Level two: Partially met expectations (LNI), Level three: Approached expectations (HNI) Level four: Met expectations (Proficient), Level five: Exceeded expectations (Advanced).

The majority of our student performance levels were between Level two and Level five. Students did better in ELA than Math, and there was high student growth. In ELA we out performed the state in all grades and the strongest performance was in grade five.

In math we out performed the state except in sixth grade, there was high growth for all students, and the strongest performance was in grade three.

Our curriculum is closely aligned to the state standards. Although we are focused on the standards we continue to nurture all the students as readers, writers, and mathematicians. This would never be the school that gets a pre-packaged program and then puts it front of the students.

Meeting adjourned at 7:44pm.